

## **BOARD OF FIRE ENGINEERS**

**The regular meeting of the Board of Fire Engineers was held Tuesday, April 28, 2009; meeting called to order at 7:00 p.m. In attendance: Chief Al Galinelli, Norman Blan, Robert Miner, Christopher Stanley, Jon Ulmschneider, Brian Remy, & Carolyn O'Brien. Also: Robert Horton.**

**Minutes from previous meeting read. R. Miner made motion, seconded by J. Ulmschneider, to accept as submitted; motion carried unanimously.**

**Chief made announcement that James Sousa broke his foot during the recent Portsmouth fire, and will be having surgery next Monday. Chief will send a fruit basket.**

### **Correspondence:**

**&#61656; Individual company correspondence distributed.**

**&#61656; Bristol July 4th Parade Committee sent notification one of the participating bands will be staying at KMS. Chief will need a firefighter detail beginning night of July 3rd through 7:00 a.m. July 4th while band is on site.**

**&#61656; Request received from Amy Sanderson for WFD to conduct an extrication class for Brown EMS students on July 26th.**

### **Old Business:**

**&#61656; Career Day – KMS – Thank you for participation received.**

**&#61656; Chief reminded everyone Financial Town Meeting scheduled for May 18th; only 30 minutes wait required to have quorum if needed.**

**&#61656; Bristol July 4th – B. Horton asked if Eng. 6 will be on stand-by for the fireworks; they will.**

### **New Business:**

**&#61656; Truck/Room Steward listing updated.**

**&#61656; Company Incident Reports – Chief said individual company reports need to be submitted to his office on a regular basis, since they become part of the file. Chief will provide each company with a standardized form for submission to his office.**

**&#61656; Sexual Harassment Policy distributed and reviewed. Company captains are to sign acknowledgement of receipt, and return acknowledgement to Chief. Policy is to be posted in conspicuous location in each company.**

**&#61656; 106th Firemen's Memorial – June 14th. Eng. 5 will provide breakfast. Church may be St. Mary's. Chief asked if they want to shorten parade route; to be discussed at May company meetings to let Chief know.**

**&#61656; Hose testing almost complete. All companies received new 1 ¾" hose; Eng. 6 will keep the extra for when the new truck comes in.**

**&#61656; Chief distributed revised SOP for appointment of rescue lieutenants.**

**&#61656; Updated Emergency Access Box listing distributed.**

**&#61656; Swine Flue - Chief advised everyone he has alcohol wipes if they need them.**

### **Station Reports:**

**&#61656; Chief sent memo to Chief Gordon (as interim town manager) re: architects Sheridan and Henderson for Sta. 6. Project can start once contract signed by town.**

**&#61656; Eng. 5 & 6 both ordered; still do not have copies of plans for them.**

### **Training:**

**&#61656; Mayday Drill – scheduled for May 21st.**

**&#61656; Scott re-certification scheduled for May 14th at former National Grid facility.**

**&#61656; Foam Drill – will be scheduled after Firemen's Memorial.**

**&#61656; Live Burns – N. Blank asked if live burn drill could be held at town yard; Chief said to check with John Massed; however, it could present a problem since a secondary water supply would be needed. Chief said ideal location would be Jamiel's Park.**

**&#61656; Union Fire District Training – Scheduled for May 30th. Waivers are to be signed that day. Chief will contact First Student to see if he can get a bus; he will also contact local businesses about box lunches.**

**&#1656; EMT-Basic Class with Ed Jernigan to begin in September. Anyone wishing to attend must pay up front and will be reimbursed after meeting requirement of giving time to Warren Rescue.**

**&#1656; FF I Class to begin in September. Chief will have Walter Krychta look into getting a grant for this.**

**There being no further business to discuss, J. Ulmschneider made motion, with second by N. Blank, to adjourn. Motion unanimously passed; meeting adjourned at 8:05 p.m.**